



Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM)
(A Govt. of Assam University)
Recognised by UGC and member of Association of Indian Universities
Basic Tinali, Gadadhar Nagar, Joysagar, Sivasagar-785 665

Resolution of 26th Meeting of Executive Council held on 31 October 2019 at 11:00 AM at Local Office, RCS Establishment, Khanapara, Guwahati, Assam

Time: 11:00 AM
Venue: Conference Hall, RCS Office, Khanapara, Guwahati

Members Present

1. Prof. M. Kakati, Vice Chancellor & Chairperson- Executive Council
2. Dr B K Das.
Retd. MD, Numaligarh Refinery Limited –Member EC
3. Ms. Gita Sharma, ACS
Dy. Secretary to Government of Assam, Cooperation Department- Member EC
4. Shri Ghana Pegu
Joint Registrar of Cooperative Societies, Office of the RCS, Cooperation Department-GOA
Nominee of RCS for the meeting
5. Dr. Rashida T Noorain
Dean i/c, ARGUCOM- Member EC

The meeting was presided over by Prof. Munindra Kakati, Vice Chancellor, ARGUCOM & Chairperson, Executive Council. The Chairperson welcomed the members and the invitees. After a threadbare discussion, the Council resolved the following agenda items.

Item no.	Item Detail	Resolution no.	Resolution details
1.	Confirmation of the resolutions of Joint meeting of 25th Executive Council & 5th Finance Committee held on 03.08.2019		Confirmed
2.	ATR of the Joint meeting of 25th Executive Council & 5th Finance Committee held on 03.08.2019		Confirmed
3.	Discussion on Payment of Rs. 10 L to Housefed. Housefed communicated that Housefed is competent to provide completion certificate and countersign the bill on the work executed by it as per provisions of the By-Laws of Housefed and has agreed to adjust the excess amount if arise in future against the outstanding due to Housefed of Rs. 10 Lakhs. EC may approve the payment of Rs. 10 Lakhs of the outstanding bill of construction work at permanent campus as discussed in earlier meetings.	1/26.	EC approved for payment immediately.

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4	<p>Corpus fund FD in SBI</p> <p>As per advice of earlier EC, corpus was to be maintained in Post office instead of SBI. However, Post Office do not maintain institutional/organisation accounts.</p> <p>EC may advise to initiate maintaining of corpus as FD in SBI.</p>	2/26.	EC approved maintaining of corpus in SBI
5	<p>Payment of bill Association of Indian Universities(AIU)</p> <p>The annual subscription for year 2019-20 of Association of Indian Universities of an amount of Rs. 50,000/- only is due for payment. AIU has provided an intimation on this vide no. AC/VII/2019-20/ dated August 23, 2019.</p>	3/26.	EC approved for release of payment of Rs. Rs. 50,000/- for year 2019-20
6	<p>Payment of bill for consultancy fees for DPR of academic building & Innovation centre</p> <p>Design Team North Eastern (DTNE) has prepared the DPR along with detail drawings for submission to NEC.</p> <p>The bill for consultancy of construction of academic building & Innovation centre for an amount of Rs. 5,38,813/- (Bill no. 3) vide no. DTNE/A-125/2018/23 dated 25.04.2019 is placed for payment</p>	4/26.	Since the amount is a part of 2.5 % as per MoU, EC approved for the payment.
7	<p>Appointment of Chartered Accountant for annual audit of ARGUCOM.</p>	5/26.	The lowest bidder which is Roy Atal & Atal be allotted the work subject to confirmation of any rule barring the continuation with the existing party in consecutive period.
8	<p>Engagement of firms for construction work at permanent site</p> <p>The necessary letter from Hindustan Prefab Ltd. and NPCC are placed.</p>	6/26.	EC advised that a presentation of all the parties be made before EC or a Committee consisting of Vice-Chancellor, Registrar, Dean (i/c), University Engineer and Finance & Accounts Officer (FAO) of ARGUCOM before proceeding further.
9	<p>Boys hostel:</p> <p>The University has decided on a nearby building for Boys hostel. Boarders of the University are presently occupying the building w.e.f. 01.07.2019. The University desires to make a few modifications within the building to make the same suitable for the boarders. However, the owner is presently not in a position to bear the cost of the modifications due to financial problems.</p>	7/26.	EC approved to make the modifications of its own by the University for an amount not exceeding Rs. 1, 80,000/- which shall be adjusted against the rent.

Hence the University desires to make the modifications on its own with an estimated amount not exceeding Rs. 1,80,000/- which shall be adjusted against the subsequent payments of rent. The owner has agreed for the adjustments with the rents payable.

10 **Renewal of services of Multi-tasking staff (on contract).**

The period of employment of following Multitasking staff (contractual) expired on 19.09.2019. The services of the staff may be extended w.e.f. 25.09.2019 with an administrative break as given previously and as per earlier terms and conditions with minimum payment as per Government of Assam notification. (The matter was placed for discussion in the last meeting and a decision is pending). EC may advise the course of action.

Sl. No	Names of Incumbents	Present Fixed Pay in (Rs.) per month	Proposed enhanced Fixed Pay per month in (Rs.)
1	Ramani Ranjan Das*	6500.00	7,952.00
2	Jitu Saikia	10500.00	11,596.00
3	Himanka Gogoi	7000.00	7,952.00
4	Ranju Saikia	6500.00	7,952.00
5	Puberun Borah	6500.00	7,952.00
6	Bharati Koch	6500.00	7,952.00
7	Sarif Ahmed	6500.00	7,952.00
8	Tarumani Buragohain	6500.00	7,952.00
9	Julee Begum	6500.00	7,952.00
10	Sarat Hazarika	6500.00	7,952.00
11	Manuranjan Dutta	6500.00	7,952.00
TOTAL		76000.00	91,116.00

*w.e.f October 2019

8/26.

EC approved the payment of revised scale and extension of services of the incumbents as in the table w.e.f. 25.09.2019 for a period of six months up to 24.03.2020
However, since the services of Sri Ramani Ranjan Das is already extended for 01.08.2019 to 31.01.2020 on a consolidated remuneration of Rs. 6500/- (Six thousand five hundred only) per month. He shall avail the enhanced remuneration of Rs. 7952.00/- per month w.e.f October 2019.

11 **Re-Constitution of Academic Council**

Since the University presently does not have Professors and Associate Professors and Deans at each school, the Academic Council was constituted earlier with Heads in charge of respective Schools vide resolution nos. 22/7 and 23/7 of the 7th EC meeting .
Upon joining of new incumbents, the Council may be

9/26.

EC approved the reconstitution of the academic Council as proposed.

Signature

Manish

	<p>a) Vice Chancellor-Chairperson b) Dean (i.e.) Member Secretary c) Head (i.e.) School of Entrepreneurship & Management Member d) Head (i.e.) School of Innovation & Technology Member e) Head (i.e.) School of Public Policy & Law Member</p> <p>EC may approve</p>		
12	<p>Enhanced DA rates: The DA rates for Government of Assam has been enhanced by 5 % amounting to 17 % w.e.f. July 2019. EC may approve for payment of enhanced DA w.e.f. July 2019 and release of the arrear of enhanced DA with Salary of November 2019.</p>	10/26	EC approved for release of DA @ 17 % with the salary of November 2019 which is due from July 2019. The arrear amount from July 2019 to October 2019 to be released in November 2019.
13	<p>Discussion on Budget for 2020-21 . The budget submitted to the Government through RCS Office is placed for discussion and approval</p>	11/26	EC approved the budget placed. Further EC advised to make presentations on the budgets, Annual accounts before EC in the future.
14	<p>Discussion on pending issues & Proposals submitted The following issues are pending for decision and grant from the end of Government viz.,</p> <ol style="list-style-type: none"> 1. Approval of 22.69 Crores for infrastructure development 2. Arrear amount of Rs. 40,86,048/- 3. 34 teaching posts 4. Dr Zaman excess salary drawn 5. Proposals related to infrastructure at permanent campus to Government of Assam, NEC, ONGC. 	12/26	The Points were discussed in details. EC advised to send the proposals through RCS
15	<p>Budgets for studies under different Centers: The University is intending to undertake studies under the two Centers viz.,</p> <ol style="list-style-type: none"> 1. Centre for Revitalization of Co-operative Sectors and PPPP (people public private partnership projects 2. Centre for Development of Entrepreneurship and Enterprises 	13/26	EC approved the budgets of Rs. 11.lakh and Rs. 2 Lakhs for the Centres respectively as proposed. The same be funded from interest of corpus fund as per provisions.

Signature

Signature

	Proposals of projects under these Centers along with budgets are placed for discussion. EC may approve the budgets and approve for sourcing the fund from interest of corpus fund or budget head.		
16	Payment to contractor, for excavation of pond at permanent site. Shri Kaushik Gogoi, PWD contractor has submitted a running account bill for development of ponds for the campus at Demow Patahr dated 19.03.2019 for FY 2017-19 amounting to Rs.8,47,586/-. The payment to be made after deducting necessary security and other charges is Rs.3,18,116/-. EC may approve for payment.	14/26	EC approved the payment to Shri Kaushik Gogoi, PWD contractor as the same has been settled and passed by University Engineer.
17	Waiver of Course fees MBA: Ms. Parikhyana Boruah was admitted into the 2 year MBA Programme. She however did not attend classes which commenced from 19.08.2019 and has applied for reimbursement of Course fees amounting to Rs. 47,250/- through DD, dated 02.07.19 with an application dated. 16.09.2019.	15/26	EC advised to write a regret letter to Ms. Parikhyana Boruah stating the absence of any rule for refund.
18	Final Reminder legal notice: Shree Furniture A final reminder from Advocate about legal notice for an amount of Rs. 9 Lakhs has been received for Shree Furniture. Jorhat is placed. EC may advise.	16/26	EC advised that the University should follow rules of refund of security deposit as it has been following for previous cases. According to EC, as per normal procedures EMD should be refunded. EC advised to defer the matter to the next EC meeting for payment of remaining amount.
19	Remuneration for Registrar(Admin) and Finance & Accounts Officer An honorarium of Rs. 10,000/- per month for Registrar (Admin) and Finance & Accounts Officer w.e.f. 2020-21 is proposed. EC may approve	17/26	EC advised to provide a detailed breakup of the proposed honorarium and place before the next EC meeting
20	Outstanding rent of previous campus The outstanding rent for June-December 2016 amounting to Rs. 10,75,046/- plus GST is to be paid to Shri K M Barua for the previously occupied Office premises. EC may approve the payment.	18/26	EC approved for the payment of outstanding rent as placed.
21	Discussion on U/C FY 2017-18 of Rs. 117 Lakhs.	19/26	EC advised to submit the U/C as per the revised format along with detail submitted earlier.

22	Proceedings of recent Academic Council & Purchase Committee meetings are placed for approval	20/26	Approved.
21	Any other Matter		
21.1	Budget for National seminar in IT The budget for a proposed National seminar scheduled for January, 2020 is attached. A grant of Rs. 50,000/- for the same would be necessary from the University as in earlier seminars held. EC may approve	21/26.	EC approved the proposed grant of Rs. 50,000/- for National seminar in IT.

The meeting ended with a vote of thanks from the Chairman

Durlov Bora
 Shri Durlov Bora
 Registrar
 ARGUCOM

Munindra Kakati
 Prof. Munindra Kakati
 Vice chancellor
 ARGUCOM